

TRANSFER CERTIFICATE

Affiliation No. School Code

Book No SI.No. Admission No.

1. Name of Pupil
2. Mother's Name
3. Father's/Guardian's Name
4. Date of birth (in Christian Era) according to admission & Withdrawal Register
(in figures)..... (in words)
5. Identification marks
6. Nationality
7. Whether the candidate belongs to Schedule Caste or Schedule Tribe or OBC
8. Date of first admission in the School with class
9. Class in which the pupil last studied (in figures) (in words)
10. School/Board Annual examination last taken with result
11. Whether failed, if so once/twice in the same class
12. Subjects Studied: 1..... 2..... 3..... 4..... 5..... 6.....
13. Whether qualified for promotion to the higher class.....
If so, to which class (in fig.) (in words)
14. Month up to which the pupil has paid school dues.....
15. Any fee concession availed of. If so, the nature of such concession.....
16. Total No. of working days in the academic session.....
17. Total No. of working days pupil present in the school
18. Whether NCC Cadet/Boy Scout/Girl Guide (details may be given)

19. Games played or extra-curricular activities in which the pupil usually took part
(mention achievement level therein).....
20. General conduct.....
21. Date of application for certificate.....
22. Date of issue of certificate.....
23. Reasons for leaving the school.....
24. Any other remarks.....

Signature of
Class Teacher

Checked by
(with full name and designation)

Signature of Principal with date
School SEAL


Principal
Orchard School
Iyer Thottam, K.K. Nagar,
Tiruchirappalli - 620 021.


Manager
Orchard School
Iyer Thottam, K.K. Nagar,
Tiruchirappalli - 620 021.